

Fees for Family Court Services

Application to Set and/or Waive Family Court Services Fees

(Not for Parent Education Fees)

Court case no.

Your name

Name of other parent in case

You have been referred to Family Court Services for repeat mediation, a custody/physical placement study, or a Brief Focused Assessment (BFA). The repeat mediation fee is \$100 per parent. The Dane County Ordinance has set the maximum study fee at \$2,000 and the BFA at \$1,200.

The ordinance has established study and BFA fees based on the combined gross (before taxes or other deductions) annual incomes of all households. If you are married, your spouse's income will also be included in this total. **To determine the appropriate fee and your responsibility, you must complete this Application to Set and/or Waive Family Court Services Fee and attach the following documents: your three most recent pay stubs and your most recent tax return (usually the first two or three pages).** If you are remarried, you must include your spouse's pay stubs and tax return.

We do not require social security numbers, so please redact them from any paperwork. Additionally, please provide copies only; no originals. This form also determines if the mediation and/or study fee is eligible to be waived.

Please submit this application and all required documentation by _____.

This application is for:

- Repeat Mediation Fee
- Study Fee
- Brief Focus Assessment Fee

This form and the required documents can be returned to our office by:

- **Email:** Familycourtservices@danecounty.gov
- **In-person or by mail to:**
Dane County Family Court Services
215 S. Hamilton St, Room 2030
Madison, WI 53703-3282
- **Fax:** 608-266-6588

Failure to submit your application and all required financial information by the due date may result in your fee being assessed at the maximum rate.

Thank you for your cooperation.

APPLICATION TO SET AND/OR WAIVE FAMILY COURT SERVICES FEE

1. I get paid:
 Weekly Biweekly Two times per month Monthly
2. My gross paycheck (before taxes and other deductions) for the above circled pay period above is \$_____.
3. I receive other monthly income totaling \$_____ from pension, disability, social security, educational grants, interest and dividends or unemployment compensation.
4. I receive child support and/or maintenance in the amount of \$ _____.
 Weekly Biweekly Two times per month Monthly
5. I have cash assets in savings accounts, checking accounts or cash on hand in the total amount of \$ _____. Complete Schedule A on back of form.
6. I have other assets over \$500 in value (stocks, bonds, automobile(s), retirement accounts, security, ownership in business). Complete Schedule Bon back of form
7. I have equity in real estate in the amount of \$ _____. Equity is determined by taking the value of your
real estate and subtracting the amount that you owe on that real estate.
8. I am married to someone else. Their annual income is \$ _____.
9. I now pay child support or maintenance in the amount of \$ _____.
 Weekly Biweekly Two times per month Monthly
10. I pay day care/child care expenses in the amount of \$ _____.
 Weekly Monthly

Under penalty of perjury, I swear that this is a true statement.

Signature

Date

(COMPLETE OTHER SIDE)

REMEMBER TO ATTACH PAYSTUBS AND TAX RETURNS

(If sending form via email, please scan and send your attachments in the same email)

SCHEDULE A: CASH ASSETS	
Description of assets (e.g., savings, checking, money market)	Amount of asset

SCHEDULE B: OTHER ASSETS		
Description of assets (e.g., stocks, bonds, automobiles, retirement accounts)	Approximate value of asset	Amount of loan, if any, against asset

SCHEDULE C: HOUSEHOLD			
Name of person	Relationship to applicant Only include, spouse, child, and stepchild	If child/stepchild, under age 18	Percent of time in household
		<input type="radio"/> Yes <input type="radio"/> No	%
		<input type="radio"/> Yes <input type="radio"/> No	%
		<input type="radio"/> Yes <input type="radio"/> No	%
		<input type="radio"/> Yes <input type="radio"/> No	%
		<input type="radio"/> Yes <input type="radio"/> No	%
		<input type="radio"/> Yes <input type="radio"/> No	%
		<input type="radio"/> Yes <input type="radio"/> No	%